

Math Teacher & Technology Coordinator Job Description

St. James Lutheran School

2101 N Fremont

Chicago, IL 60614

(773) 525-4990

St. James is a Lutheran Elementary School (grades PreK - 8th grade) located in the Lincoln Park neighborhood of Chicago. We are seeking a full-time or part-time employee to be part of the middle school teaching team focusing on math and technology for the 2019-2020 school year. Applicants must be physically and emotionally healthy, poised, punctual and enthusiastic. They must communicate effectively and work well with others. In addition, they should demonstrate a love for teaching young children and serving families in a Christian school, as well as an ability to articulate the mission, vision and spiritual beliefs of St. James as well as adhere to all policies and procedures..

Primary Responsibilities - Middle School Math Teacher:

- Provide instruction to middle school students in math (grades 5-8) and other math related electives.
- Homeroom teacher for the 5th grade class.
- Part of the middle school division team.

Primary Responsibilities - technology coordinator:

- Recommend and participate in all online curriculum selection for the school.
- Manage the student on-guard security system for the students including teacher support.
- Manage all of the one-to-one devices for the students which includes ordering, set up, distribution and repair (in conjunction with our vendor).
- Manage and maintain church and classroom AV and technology resources.
- Work with the Principal and Pastor on the AV and technology strategic plan for the school and church.

Requirements:

- Certified math teacher for middle school
- AV and Technology background or interest
- Experience in education software and chromebook technology

To apply, please send a resume to:

Sheri Meyer

Principal

office@stjames-lutheran.org